

GURU NANAK INSTITUTE OF DENTAL SCIENCES & RESEARCH

Recognized by Ministry of Health and Family Welfare, Govt. of India and Dental Council of India

[Affiliated to West Bengal University of Health Sciences]

157/F, NILGUNJ ROAD, PANIHATI, KOLKATA - 700114

Phone (033) 2583 9998 Telefax: 2583 9997

Website: www.gnidsr.ac.in, E-mail: info@gnidsr.ac.in

MINUTES OF THE MEETING

Committee Name : Internal Quality Assurance Cell

Date & Time of Meeting : 14th Feb 2024 at 11:30 am

Notice No : GNIDSR/Admn/2024/164B

Venue : IQAC Room , 5th Floor , GNIDSR

Members Present :

1. Prof Dr Jayanta Bhattacharyya – Principal (Chairperson)
2. Mr Simarpreet Singh – Nominee from Narula Education Trust (Director JIS Group)
3. Prof Dr Paromita Mazumdar - Senior Faculty (HoD , Conservative Dentistry & Endodontics)
4. Prof Dr Shabnam Zahir – Senior Faculty (HoD , Pedodontics & Preventive Dentistry)
5. Prof Dr Preeti Goel – Mid Level Faculty (Professor , Prosthodontics)
6. Prof Dr Richi Burman – IQAC Coordinator & Mid Level Faculty (Prof , Oral & Maxillofacial Surgery)
7. Prof Dr Neha Shah – Mid Level Faculty (Professor , Oral Pathology & Microbiology)
8. Dr Arunit Chatterjee – Entry Level Faculty (Senior Lecturer , Oral Pathology & Microbiology)
9. Dr Anushree Paul – Entry Level Faculty (Senior Lecturer , Orthodontics & Dentofacial Orthopaedics)
10. Mrs Ananya Mukhopadhyay – Senior Administrative Officer , GNIDSR
11. Dr Kasturi Mukherjee – Nominee from Alumni (Consultant Orthodontist)
12. Mr Partha Ghosh – Office Superintendent
13. Mr Jyoti Banerjee – Nominee from Society (St Xavier's Institution , Panihati , Kolkata)
14. Dr Jayanta Ghosal – Nominee from Industry (Consultant Paediatrician)
15. Mr Dipak Pramanick - Nominee from Parent


Coordinator
Internal Quality Assurance Cell
GNIDSR

Members Absent :

1. Ms Archita Mazumdar - Nominee from Student (Student from GNIDSR - BDS Program)
2. Dr Utsav Butta - Nominee from Employer (Consultant Maxillofacial Surgeon & Director , Dental World)

PROCEEDINGS

Agenda No 25.00 : Introduction to the Meeting

The IQAC Coordinator welcomed all members to the 25th IQAC Meeting. Dr Paromita invited all members to the Saraswati Puja celebrations planned by students. The Chairperson started the deliberations as the quorum was achieved.

Agenda No 25.01 : Confirmation of the Minutes of the Last Meeting.

Notes & Discussion : The summary of the minute of the previous meeting were read out. As no comments were received , the same were confirmed by the cell.

Resolution : The minutes of the previous meeting is confirmed as approved.

Agenda No 25.02 : To Review the Actions Taken on Resolutions of Last Meeting

Notes & Discussion : The actions taken on the resolutions taken in the last meeting were read out.

Resolution : The progress on the resolutions taken in last meeting was noted by all members.

Agenda No 25.03 : Quality Initiatives Planning for AY 2023-24

Notes & Discussion : Dr Arunit Chatterjee opened the discussion for proposals for quality initiatives by IQAC for AY 2023-24. Various members proposed initiatives which can lead to significant quality enhancement in the student learning process. The following topics were proposed as quality initiatives for better learning outcomes –

1. Better IT Tools in Dentistry like Artificial Intelligence , Simulation Learning , Softwares for Statistics / Rx Planning and also Digital Assessment Systems.
2. Improving Guidance to Dental Graduates for Career Choices.
3. Structured Annual Sterilization & Disinfection Hands-on Training for Departmental Nurses , Technicians and Helpers.
4. Training for NABH Certification for Dental Institute.

Resolution : The members resolved to approve the proposals and requested IQAC Coordinator to pursue the matter by allotting individual program incharges and proposed timeline.

Agenda No 25.04 : Courses/Trainings Planned Using Feedback & Curricular Committee Inputs

Notes & Discussion : Prof Dr Richi Burman opened the discussion for suggestions for courses / workshops / trainings forwarded by various stakeholders and on feedbacks received on curriculum. After much deliberation , the following programs / topics were proposed to be conducted in association with IQAC –

1. Multi-Disciplinary Workshop on Clinical Dental Aesthetics
2. Contemporary Practice Management for Interns
3. Advanced Workshop on Curriculum Mapping using DCI Guidelines
4. Animal Handling in Clinical Research
5. Handson / Skill Workshops in Advanced Surgical Methods for PGs in Dentistry
6. Sensitization of Students to Ethical Issues , Use of Sustainable Energy , Healthy Mind & Body Concept for a Balanced Life

Resolution : The committee approved the suggested proposals and requested Dr Anushree Paul to pursue planning these programs with their program coordinators.

Agenda No 25.05 : Proposal to Induct R&D Director to Potentiate Research in GNIDSR

Notes & Discussion : Prof Dr Paromita Mazumdar proposed that the Research & Development Committee would greatly benefit by inducting a full time Director of R&D with significant experience , for the Institute. Conversion of projects to patents / copyrights and evaluation of proposals for grants needed full time guidance and leadership from the R&D committee.

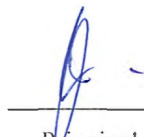
Resolution : The proposal was lauded by all present and Sardar Simarpreet Singh requested the Principal to approach probable eminent professors with the relevant skill for the said post.

The Meeting ended with Vote of Thanks from Prof Dr Richi Burman


Minutes Recorded by : Dr Anushree Paul

Minutes Drafted by : Dr Richi Burman

Annexed : Signature Sheet dated 14/02/2024 vide circular GNIDSR/Admn/2024/164B



Principal , GNIDSR
IQAC Chairperson
Chairperson
Internal Quality Assurance Cell
GNIDSR



Internal Quality Assurance Cell
GNIDSR
IQAC Coordinator
Dr Richi Burman

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MINUTES OF THE MEETING

Committee Name : Internal Quality Assurance Cell

Date & Time of Meeting : 15th May 2024 at 2:30 pm

Notice No : GNIDSR/Admn/2024/337A

Venue : IQAC Room , 5th Floor , GNIDSR

Members Present :

1. Prof Dr Jayanta Bhattacharyya – Principal (Chairperson)
2. Mr Simarpreet Singh – Nominee from Narula Education Trust (Director JIS Group)
3. Prof Dr Paromita Mazumdar - Senior Faculty (HoD , Conservative Dentistry & Endodontics)
4. Prof Dr Shabnam Zahir – Senior Faculty (HoD , Pedodontics & Preventive Dentistry)
5. Prof Dr Preeti Goel – Mid Level Faculty (Professor , Prosthodontics)
6. Prof Dr Richi Burman – IQAC Coordinator & Mid Level Faculty (Prof , Oral & Maxillofacial Surgery)
7. Prof Dr Neha Shah – Mid Level Faculty (Professor , Oral Pathology & Microbiology)
8. Dr Arunit Chatterjee – Entry Level Faculty (Senior Lecturer , Oral Pathology & Microbiology)
9. Dr Anushree Paul – Entry Level Faculty (Senior Lecturer , Orthodontics & Dentofacial Orthopaedics)
10. Mrs Ananya Mukhopadhyay – Senior Administrative Officer , GNIDSR
11. Ms Archita Mazumdar - Nominee from Student (Student from GNIDSR - BDS Program)
12. Dr Utsav Butta - Nominee from Employer (Consultant Maxillofacial Surgeon & Director , Dental World)
13. Dr Kasturi Mukherjee – Nominee from Alumni (Consultant Orthodontist)
14. Mr Partha Ghosh – Office Superintendent

Members Absent :

1. Mr Jyoti Banerjee – Nominee from Society (St Xavier's Institution , Panihati , Kolkata)
2. Dr Jayanta Ghosal – Nominee from Industry (Consultant Paediatrician)
3. Mr Dipak Pramanick - Nominee from Parent


Coordinator
Internal Quality Assurance Cell
GNIDSR

PROCEEDINGS

Agenda No 26.00 : Introduction to the Meeting

The IQAC Coordinator welcomed all members to the 26th IQAC Meeting. The Chairperson started the deliberations as the quorum was achieved.

Agenda No 26.01 : Confirmation of the Minutes of the Last Meeting.

Notes & Discussion : The summary of the minute of the previous meeting were read out. As no comments were received , the same may be confirmed by the cell.

Resolution : The minutes of the previous meeting is confirmed as approved.

Agenda No 26.02 : To Review the Actions Taken on Resolutions of Last Meeting

Notes & Discussion : The actions taken on the resolutions taken in the last meeting were read out.

Resolution : The progress on the resolutions taken in last meeting was noted by all members.

Agenda No 26.03 : Annual Appraisal of NAAC Assessors Report & Strategic Goals for 2024-29 Term

Notes & Discussion : The Principal opened the discussion for the work done on the NAAC Assessors Report and Strategic Plan 2024-29. Key deliverables were discussed and the following actions were proposed to be needing immediate attention –

1. National Level FDP in line with “ SPEAK 2024 ” proposed to be organized annually by GNIDSR
2. AETCOM Skills & Training to be prioritized amongst students and faculties.
3. Supervise Implementation of R&D Policy dated March 2024
4. Plan Revision of Signage's across GNIDSR campus

Resolution : The proposals were accepted and the IQAC coordinator was told to form a working committee for implementation of the above.

Agenda No 26.04: Renewal of MoU with IMU Malaysia


Coordinator
Internal Quality Assurance Cell
GNIDSR

Notes & Discussion : The Principal informed the members that MoU of IMU Malaysia had ended its term and a new MoU needed to be drafted. He conveyed to the committee that the Dean of IMU had expressed his willingness for the same.

Resolution : The changes , if any , were discussed and Mrs Ananya Mukhopadhyay was requested to pursue the matter with IMU International Office.

Agenda No 26.05 : Collection of Feedback from various Stakeholders

Notes & Discussion : Mrs Ananya Mukhopadhyay briefed the members that collection of feedback for AY 2023-24 has started from all six stakeholders. She proposed reviewing the feedback forms for changes and imparting more objectivity in the feedback.

Resolution : The members accepted the proposal and requested the feedback committee should review the matter and consider changing the feedback forms to an objective grading system with 1-5 range.

The Meeting ended with Vote of Thanks from Principal / IQAC Chairperson

Minutes Recorded by : Dr Arunit Chatterjee

Minutes Drafted by : Dr Richi Burman

Annexed : Signature Sheet dated 15/05/2024 vide circular GNIDSR/Admn/2024/337A



Principal , GNIDSR
IQAC Chairperson



Coordinator
Internal Quality Assurance Cell
GNIDSR

IQAC Coordinator
Dr Richi Burman

Chairperson
Internal Quality Assurance Cell
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MINUTES OF THE MEETING

Committee Name : Internal Quality Assurance Cell

Date & Time of Meeting : 14th Aug 2024 at 2:30 pm

Notice No : GNIDSR/Admn/2024/559A

Venue : IQAC Room , 5th Floor , GNIDSR

Members Present :

1. Prof Dr Jayanta Bhattacharyya – Principal (Chairperson)
2. Mr Simarpreet Singh – Nominee from Narula Education Trust (Director JIS Group)
3. Prof Dr Paromita Mazumdar - Senior Faculty (HoD , Conservative Dentistry & Endodontics)
4. Prof Dr Shabnam Zahir – Senior Faculty (HoD , Pedodontics & Preventive Dentistry)
5. Prof Dr Preeti Goel – Mid Level Faculty (Professor , Prosthodontics)
6. Prof Dr Richi Burman – IQAC Coordinator & Mid Level Faculty (Prof , Oral & Maxillofacial Surgery)
7. Prof Dr Neha Shah – Mid Level Faculty (Professor , Oral Pathology & Microbiology)
8. Dr Arunit Chatterjee – Entry Level Faculty (Senior Lecturer , Oral Pathology & Microbiology)
9. Dr Anushree Paul – Entry Level Faculty (Senior Lecturer , Orthodontics & Dentofacial Orthopaedics)
10. Mrs Ananya Mukhopadhyay – Senior Administrative Officer , GNIDSR
11. Ms Archita Mazumdar - Nominee from Student (Student from GNIDSR - BDS Program)
12. Dr Kasturi Mukherjee – Nominee from Alumni (Consultant Orthodontist)
13. Mr Partha Ghosh – Office Superintendent
14. Mr Jyoti Banerjee – Nominee from Society (St Xavier's Institution , Panihati , Kolkata)
15. Mr Dipak Pramanick - Nominee from Parent

Members Absent :

1. Dr Utsav Butta - Nominee from Employer (Consultant Maxillofacial Surgeon & Director , Dental World)
2. Dr Jayanta Ghosal – Nominee from Industry (Consultant Paediatrician)


Coordinator
Internal Quality Assurance Cell
GNIDSR

PROCEEDINGS

Agenda No 27.00 : Introduction to the Meeting

The IQAC Coordinator welcomed all members to the 27th IQAC Meeting. The Chairperson started the deliberations as the quorum was achieved. A two minute silence was observed in memory of the deceased doctor in the RG Kar Case.

Agenda No 27.01 : Confirmation of the Minutes of the Last Meeting.

Notes & Discussion : The summary of the minute of the previous meeting were read out. As no comments were received , the same may be confirmed by the cell.

Resolution : The minutes of the previous meeting is confirmed as approved.

Agenda No 27.02 : To Review the Actions Taken on Resolutions of Last Meeting

Notes & Discussion : The actions taken on the resolutions taken in the last meeting were read out.

Resolution : The progress on the resolutions taken in last meeting was noted by all members.

Agenda No 27.03 : Review of Security of Women in GNIDSR Campus and Gender Sensitization Initiatives

Notes & Discussion : Dr Neha Shah opened the discussion on security of women in GNIDSR campus in light of the recent heinous RG Kar Rape Case. The members agreed that a thorough review of facilities is required at GNIDSR and CMSDH and need for aggressive gender sensitization measures was more than ever now.

Resolution : Prof Dr Soumitra Ghosh was requested to review the status of the CCTVs functioning and Security Roosters for the campus. It was proposed that the following initiatives may be taken –

1. Regular Self Defence Workshops for Female Students and Faculties
2. Gender Sensitization Workshops with special focus on Domestic Violence and Workplace Abuse

Agenda No 27.04 : Review of Academic Calendar 2023-24

Notes & Discussion : Dr Preeti Goel briefed the members about the progress of the academic calendar 2023-24. The quality initiatives and other programs conducted were reviewed and pending ones were noted.

She briefed the members about the examination schedule and completion of syllabus noted across major core dental subjects. The chairperson briefed the members that the final university examination dates were approximately scheduled for October End and November month.

Resolution : The committee entrusted Dr Arunit to meet and collaborate with Chairman of the Time Table Committee and pursue the completion of the planned activities and programs positively before the university examinations.

Agenda No 27.05 : Programs Suggested for AY 2024-25 for Curricular Enrichment

Notes & Discussion : Dr Richi Burman briefed the members about some suggestions of the Curriculum Committee regarding add-on courses / trainings / FDPs for AY 2024-25.

Resolution : The following courses were considered appropriate to be pursued and forwarded to the BoG , as per suggestions of the Curriculum Committee meeting dated 12th Aug 2024 –

1. Virtual Reality & 3D Planning in Maxillofacial Surgery
2. Bone Grafts in Periodontal Surgery
3. Mini Implant Anchorage in Orthodontics
4. Conscious Sedation Live Workshop
5. PIPS & Lasers in Endodontics
6. Liquid Biopsy & Newer Optical Detection Systems

The Meeting ended with Vote of Thanks from Dr Richi Burman / IQAC Coordinator

Minutes Recorded by : Dr Anushree Paul


Minutes Drafted by : Dr Richi Burman

Annexed : Signature Sheet dated 14th August 2024 vide circular GNIDSR/Admn/2024/559A



Principal , GNIDSR
IQAC Chairperson

Chairperson
Internal Quality Assurance Cell
GNIDSR



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MINUTES OF THE MEETING

Committee Name : Internal Quality Assurance Cell

Date & Time of Meeting : 13th Nov 2024 at 2:30 pm

Notice No : GNIDSR/Admn/2024/693A

Venue : IQAC Room , 5th Floor , GNIDSR

Members Present :

1. Prof Dr Jayanta Bhattacharyya – Principal (Chairperson)
2. Mr Simarpreet Singh – Nominee from Narula Education Trust (Director JIS Group)
3. Prof Dr Paromita Mazumdar - Senior Faculty (HoD , Conservative Dentistry & Endodontics)
4. Prof Dr Shabnam Zahir – Senior Faculty (HoD , Pedodontics & Preventive Dentistry)
5. Prof Dr Preeti Goel – Mid Level Faculty (Professor , Prosthodontics)
6. Prof Dr Richi Burman – IQAC Coordinator & Mid Level Faculty (Prof , Oral & Maxillofacial Surgery)
7. Dr Arunit Chatterjee – Entry Level Faculty (Senior Lecturer , Oral Pathology & Microbiology)
8. Dr Anushree Paul – Entry Level Faculty (Senior Lecturer , Orthodontics & Dentofacial Orthopaedics)
9. Mrs Ananya Mukhopadhyay – Senior Administrative Officer , GNIDSR
10. Ms Archita Mazumdar - Nominee from Student (Student from GNIDSR - BDS Program)
11. Dr Utsav Butta - Nominee from Employer (Consultant Maxillofacial Surgeon & Director , Dental World)
12. Mr Partha Ghosh – Office Superintendent
13. Dr Jayanta Ghosal – Nominee from Industry (Consultant Paediatrician)
14. Mr Dipak Pramanick - Nominee from Parent
15. Dr Pramod John – Invited Member (Director R&D , GNIDSR)

Members Absent :

1. Prof Dr Neha Shah – Mid Level Faculty (Professor , Oral Pathology & Microbiology)
2. Mr Jyoti Banerjee – Nominee from Society (St Xavier's Institution , Panihati , Kolkata)
3. Dr Kasturi Mukherjee – Nominee from Alumni (Consultant Orthodontist)


Coordinator
Internal Quality Assurance Cell
GNIDSR

PROCEEDINGS

Agenda No 28.00 : Introduction to the Meeting

The IQAC Coordinator welcomed all members to the 28th IQAC Meeting. The Principal welcomed Dr Pramod John to the Committee and introduced him to the members. The Chairperson thereafter started the deliberations as the quorum was achieved.

Agenda No 28.01 : Confirmation of the Minutes of the Last Meeting.

Notes & Discussion : The summary of the minute of the previous meeting were read out. As no comments were received , the same may be confirmed by the cell.

Resolution : The minutes of the previous meeting is confirmed as approved.

Agenda No 28.02 : To Review the Actions Taken on Resolutions of Last Meeting

Notes & Discussion : The actions taken on the resolutions taken in the last meeting were read out.

Resolution : The progress on the resolutions taken in last meeting was noted by all members.

Agenda No 28.03 : Proposals by Director R&D for Enhancing Research in GNIDSR

Notes & Discussion : Dr Pramod John greeted all the members and presented his vision for uplifting R&D activities in GNIDSR. He proposed giving incentives to faculties for publications in reputed journals , presentations in international conferences , applying for research grants or for pursuing PhD. He proposed to aggressively pursue training faculties for patenting and grant writing. The R&D Policy March 2024 of GNIDSR was discussed in detail. Infrastructural augmentation of the R&D Cell was discussed and changes suggested.

Resolution : The members proposed setting up a task force led by Dr Pramod John along with Dr R R Paul , Dr T K Pal and Dr Paromita Mazumdar for pursuing the proposal on incentives related with the research activities.

Agenda No 28.04 : Stakeholder Feedback Report 2023-24 & Action Taken Report of 2022-23

Notes & Discussion : The ATR of 2022-23 was placed before the IQAC , followed by the Stakeholder Feedback Report of 2023-24. The alarming figure of 44% students lacking confidence in diagnostic and clinical acumen was red flagged by Dr Richi Burman. It was proposed that one section of the Old Block can be converted to a Case Discussion Lab with mandatory sessions per batch. All records to conduct such regular integrated multi-disciplinary Case Discussions could be integrated at one place for effective learning. In addition , increasing the percentage of final years in community camps and increasing their clinical exposure were also proposed.

Resolution : The members approved setting up of a Case Discussion Lab , and requested the Principal to plan its implementation. Mrs Ananya Mukhopadhyay was requested to discuss with Dr Santanu Sen Roy regarding widening the spectrum of area GNIDSR covers for community camps.

Agenda No 28.05 : Status of Submission of AQAR for AY 2023-24

Notes & Discussion : Prof Dr Preeti Goel informed the members that the preparation for AQAR 2023-24 has started and work distribution done to the respective criteria incharges. The status of the data collection was noted and scores of the quantitative metrics were discussed.


Resolution : The committee members listened to the updates provided. The criteria's with lower scores were to be isolated and discussed separately with the criteria incharges on 27th Nov 2024.

The Meeting ended with Vote of Thanks from Dr Richi Burman / IQAC Coordinator

Minutes Recorded by : Dr Preeti Goel

Minutes Drafted by : Dr Richi Burman

Annexed : Signature Sheet dated 13th Nov 2024 vide circular GNIDSR/Admn/2024/693A


Principal , GNIDSR
IQAC Chairperson

Chairperson
Internal Quality Assurance Cell
GNIDSR


Coordinator
IQAC Coordinator
Dr Richi Burman
Internal Quality Assurance Cell
GNIDSR