

GURU NANAK INSTITUTE OF DENTAL SCIENCES & RESEARCH

Recognized by Ministry of Health and Family Welfare, Govt. of India and Dental Council of India

[Affiliated to West Bengal University of Health Sciences]
157/F, NILGUNJROAD, PANIHATI, KOLKATA - 700114
Phone (033) 2583 9998 Telefax:2583 9997
Website: www.gnidsr.ac.in, E-mail: info@gnidsr.ac.in

MINUTES OF THE MEETING

Committee Name : Internal Quality Assurance Cell

Date & Time of Meeting : 15th Feb 2023 at 2:30 pm

Notice No : GNIDSR/Admn/2023/152(A)

Venue : IQAC Room , 5th Floor , GNIDSR

Members Present :

1. Prof Dr Jayanta Bhattacharyya – Principal (Chairperson)
2. Mr Simarpreet Singh – Nominee from Narula Education Trust (Director JIS Group)
3. Prof Dr Paromita Mazumdar - Senior Faculty (HoD , Conservative Dentistry & Endodontics)
4. Prof Dr Shabnam Zahir – Senior Faculty (HoD , Pedodontics & Preventive Dentistry)
5. Prof Dr Santanu Sen Roy – IQAC Coordinator & Senior Faculty (HoD , Public Health Dentistry)
6. Prof Dr Preeti Goel – Mid Level Faculty (Professor , Prosthodontics)
7. Prof Dr Richi Burman – Mid Level Faculty (Professor , Oral & Maxillofacial Surgery)
8. Prof Dr Neha Shah – Mid Level Faculty (Professor , Oral Pathology & Microbiology)
9. Dr Arunit Chatterjee – Entry Level Faculty (Senior Lecturer , Oral Pathology & Microbiology)
10. Dr Shibendu Biswas – Senior Administrative Officer , GNIDSR
11. Dr Kasturi Mukherjee – Nominee from Alumni (Consultant Orthodontist)
12. Ms Archita Mazumdar - Nominee from Student (Student from GNIDSR - BDS Program)
13. Dr Utsav Butta - Nominee from Employer (Consultant Maxillofacial Surgeon & Director , Dental World)
14. Mr Dipak Pramanick - Nominee from Parent
15. Mr Partha Ghosh – Office Superintendent

Members Absent :

1. Dr Jayanta Ghosal – Nominee from Industry (Consultant Paediatrician)
2. Mr Jyoti Banerjee – Nominee from Society (St Xavier's Institution , Panihati , Kolkata)

PROCEEDINGS

Agenda No 21.00 : Introduction to the Meeting

The IQAC Coordinator welcomed all members to the 21st IQAC Meeting. The Chairperson started the deliberations as the quorum was achieved.

Agenda No 21.01 : Confirmation of the Minutes of the Last Meeting.

Notes & Discussion : The summary of the minute of the previous meeting were read out. As no comments were received , the same were confirmed by the cell.

Resolution : The minutes of the previous meeting is confirmed as approved.

Agenda No 21.02 : To Review the Actions Taken on Resolutions of Last Meeting

Notes & Discussion : The actions taken on the resolutions taken in the last meeting were read out.

Resolution : The progress on the resolutions taken in last meeting was noted by all members.

Agenda No 21.03 : Preparations of AQAR Submission for AY 2021-22

Notes & Discussion : The IQAC Coordinator briefed the members about the submission status of the AQAR for AY 2021-22. The members were briefed about the revisions seeked and the responses given to NAAC. The difficulties faced in the AQAR uploading portal was elaborated to the members.

Resolution : The members noted the information. The IQAC Coordinator was requested to take up the matter with the IT personnel or call the NAAC IT helpline. He was requested to submit the AQAR as soon as possible.

Agenda No 21.04 : Quality Initiatives Planning for AY 2022-23

Notes & Discussion : Prof Dr R Burman opened the discussion for proposals for quality initiatives by IQAC for AY 2022-23. The members proposed that the treatment of certain conditions / clinical situations need better training & knowledge upgradation for faculties. Henceforth , the following topics were proposed to need quality initiatives for better clinical outcomes –

1. Oral Hygiene Measures & Use of Novel Oral Hygiene Agents/Methods
2. Pediatric Drug Dosage
3. Obstructive Sleep Apnea
4. Soft Tissue & Hard Tissue Lasers

Resolution : The members resolved to approve the proposals and requested IQAC Coordinator Sir to pursue the matter by allotting individual program incharges.

Agenda No 21.05 : Courses/Trainings Planned Using Feedback & Curricular Committee Inputs

Notes & Discussion : Prof Dr Preeti Goel opened the discussion for suggestions for courses / workshops / trainings forwarded by various committees and based on feedbacks received on curriculum. After much deliberation , the following programs / topics were resolved to be conducted as forwarded by the relevant committees in association with IQAC –

1. Forensic Odontology & Legal Jurisprudence
2. Financial Planning in Dentistry
3. Intellectual Property Rights
4. Writing Research Grants
5. Outcome Based Education (OBE Training) for Teachers
6. E-Training for Senior Lecturers (Recently Joined Faculties)

Resolution : The committee approved the suggested proposals and requested Dr Neha Shah to pursue planning these programs with their program coordinators. She was requested to reevaluate the contents of these programs , using guidance from relevant industry experts.

Agenda No 21.06 : Formulation of Strategic Plan 2024-2029

Notes & Discussion : The Principal / IQAC Chairperson opened the discussion for formulating the Strategic Plan 2024-2029. The members proposed conducting a 10 Point Survey amongst the Stakeholders to check the achievement of the deliverables mentioned in Strategic Plan 2018-2023 and formulate the new SWOC for GNIDSR. Based on the SWOC , the new Strategic Plan 2024-2029 shall be drafted.

Resolution : The committee approved the suggested proposals and requested Dr Richi Burman and Dr Arunit Chatterjee to conduct the said Survey and formulate the new SWOC accordingly.

The Meeting ended with Vote of Thanks from Prof Dr Santanu Sen Roy

Minutes Recorded by : Dr Preeti Goel

Minutes Drafted by : Dr Richi Burman

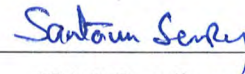
Annexed : Signature Sheet dated 15/02/2023 vide circular GNIDSR/Admn/2023/152(A)



Principal , GNIDSR

IQAC Chairperson

Chairperson
Internal Quality Assurance Cell
GNIDSR



IQAC Coordinator

Dr Santanu Sen Roy

Coordinator
Internal Quality Assurance Cell
GNIDSR

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MINUTES OF THE MEETING

Committee Name : Internal Quality Assurance Cell

Date & Time of Meeting : 16th Aug 2023 at 2:30 pm

Notice No : GNIDSR/Admn/2023/957(A)

Venue : IQAC Room , 5th Floor , GNIDSR

Members Present :

1. Prof Dr Jayanta Bhattacharyya – Principal (Chairperson)
2. Mr Simarpreet Singh – Nominee from Narula Education Trust (Director JIS Group)
3. Prof Dr Paromita Mazumdar - Senior Faculty (HoD , Conservative Dentistry & Endodontics)
4. Prof Dr Shabnam Zahir – Senior Faculty (HoD , Pedodontics & Preventive Dentistry)
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6. Prof Dr Richi Burman – IQAC Coordinator & Mid Level Faculty (Prof , Oral & Maxillofacial Surgery)
7. Prof Dr Neha Shah – Mid Level Faculty (Professor , Oral Pathology & Microbiology)
8. Dr Arunit Chatterjee – Entry Level Faculty (Senior Lecturer , Oral Pathology & Microbiology)
9. Dr Anushree Paul – Entry Level Faculty (Senior Lecturer , Orthodontics & Dentofacial Orthopaedics)
10. Mrs Ananya Mukhopadhyay – Senior Administrative Officer , GNIDSR
11. Ms Archita Mazumdar - Nominee from Student (Student from GNIDSR - BDS Program)
12. Dr Utsav Butta - Nominee from Employer (Consultant Maxillofacial Surgeon & Director , Dental World)
13. Dr Kasturi Mukherjee – Nominee from Alumni (Consultant Orthodontist)
14. Mr Partha Ghosh – Office Superintendent

Members Absent :

1. Mr Jyoti Banerjee – Nominee from Society (St Xavier's Institution , Panihati , Kolkata)
2. Dr Jayanta Ghosal – Nominee from Industry (Consultant Paediatrician)
3. Mr Dipak Pramanick - Nominee from Parent

PROCEEDINGS

Agenda No 23.00 : Introduction to the Meeting

The IQAC Coordinator welcomed all members to the 23rd IQAC Meeting. The Chairperson started the deliberations as the quorum was achieved. The Chairperson introduced the newly joined Administrative Officer to all the members.

Agenda No 23.01 : Confirmation of the Minutes of the Last Meeting.

Notes & Discussion : The summary of the minute of the previous meeting were read out. As no comments were received , the same may be confirmed by the cell.

Resolution : The minutes of the previous meeting is confirmed as approved.

Agenda No 23.02 : To Review the Actions Taken on Resolutions of Last Meeting

Notes & Discussion : The actions taken on the resolutions taken in the last meeting were read out.

Resolution : The progress on the resolutions taken in last meeting was noted by all members.

Agenda No 23.03 : Approval of Strategic Plan 2024-2029

Notes & Discussion : The revised Strategic Plan 2024-2029 was framed and presented before the committee by Prof Dr Paromita Mazumdar. The deliverable under each of the six core aspects (Teaching Learning , R&D , HRD , Clinical Skill Development , Globalisation and Community Engagement) were discussed individually.

Resolution : The members after much deliberations , approved the revised Strategic Plan and requested the IQAC Chairperson to forward it to the upcoming Board of Governors Meeting in October 2023 for approval.

Agenda No 23.04 : National Dental Commission & New Curricular Framework

Notes & Discussion : Prof Dr Shabnam Zahir opened the discussion for the recently published Gazette on 11th August 2023 approving the National Dental Commission Act 2023. The members were briefed about

the changes proposed in the gazette and its impact on the institution. Prof Dr Burman suggested that the implementation of the Curricular Reforms proposed in BDS Program Regulations 2022 Annexure B , based on NEP 2020 were now very close to being implemented and our institution should move towards adopting those reforms asap. He suggested that we should gradually transform our Competency Based System and CO-PO Mapping to that proposed by DCI , which incorporates a framework of 27 Program Outcomes and 8 Course Outcomes.

Resolution : The members patiently heard the positive and negative aspects of the new curricular framework. The committee proposed the gradual transformation to the DCI Competency Based should be done over a 3 year period with the intent to introduce Elective Courses , Credit Based System and help in Academic Credit Banking. The committee noted that these efforts will also enable better strategic tie-ups with global institutions and finally better student exchange.

Agenda No 23.05 : Review of Academic Calendar 2022-23

Notes & Discussion : Dr Arunit Chatterjee briefed the members about the progress of the academic calendar 2022-23. The quality initiatives and other programs conducted were reviewed and pending ones were noted. He briefed the members about the examination schedule and completion of syllabus noted across major core dental subjects. The chairperson briefed the members that the final university examination dates were approximately scheduled for end of November month.

Resolution : The committee entrusted Dr Arunit to meet and collaborate with Dr Samarendra Ray and pursue the completion of the planned activities and programs positively before the university examinations.

Agenda No 23.06 : Preparations for the AQAR for AY 2022-23

Notes & Discussion : Prof Dr Preeti Goel informed the members that the preparation for AQAR 2022-23 has started and work distribution done to the respective criteria incharges. As the academic year 2022-23 was ending on 31st Dec , 2023 , providing data of December month would be a challenge for the working team , considering 31st Dec 2023 as the last date of submission.

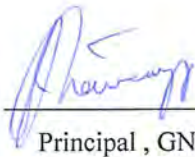
Resolution : The committee members listened to the updates provided. Sardar Simarpreet Singh proposed the members to write to NAAC for seeking extension for submission for AY 2022-23 considering the significant changes in academic year patterns after covid epidemic.

The Meeting ended with Vote of Thanks from Dr Richi Burman / IQAC Corrdinator

Minutes Recorded by : Dr Preeti Goel

Minutes Drafted by : Dr Richi Burman

Annexed : Signature Sheet dated 16th August 2023 vide circular GNIDSR/Admn/2023/957(A)



Principal , GNIDSR

IQAC Chairperson

Coordinator
Internal Quality Assurance Cell
GNIDSR



IQAC Coordinator

Dr Richi Burman

Coordinator
Internal Quality Assurance Cell
GNIDSR

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MINUTES OF THE MEETING

Committee Name : Internal Quality Assurance Cell

Date & Time of Meeting : 15th Nov 2023 at 2:30 pm

Notice No : GNIDSR/Admn/2023/1128(A)

Venue : IQAC Room , 5th Floor , GNIDSR

Members Present :

1. Prof Dr Jayanta Bhattacharyya – Principal (Chairperson)
2. Mr Simarpreet Singh – Nominee from Narula Education Trust (Director JIS Group)
3. Prof Dr Paromita Mazumdar - Senior Faculty (HoD , Conservative Dentistry & Endodontics)
4. Prof Dr Shabnam Zahir – Senior Faculty (HoD , Pedodontics & Preventive Dentistry)
5. Prof Dr Preeti Goel – Mid Level Faculty (Professor , Prosthodontics)
6. Prof Dr Richi Burman – IQAC Coordinator & Mid Level Faculty (Prof , Oral & Maxillofacial Surgery)
7. Prof Dr Neha Shah – Mid Level Faculty (Professor , Oral Pathology & Microbiology)
8. Dr Arunit Chatterjee – Entry Level Faculty (Senior Lecturer , Oral Pathology & Microbiology)
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14. Mr Dipak Pramanick - Nominee from Parent
15. Mr Partha Ghosh – Office Superintendent

Members Absent :

1. Dr Jayanta Ghosal – Nominee from Industry (Consultant Paediatrician)
2. Dr Utsav Butta - Nominee from Employer (Consultant Maxillofacial Surgeon & Director , Dental World)

PROCEEDINGS

Agenda No 24.00 : Introduction to the Meeting

The IQAC Coordinator welcomed all members to the 24th IQAC Meeting. The Chairperson started the deliberations as the quorum was achieved.

Agenda No 24.01 : Confirmation of the Minutes of the Last Meeting.

Notes & Discussion : The summary of the minute of the previous meeting were read out. As no comments were received , the same may be confirmed by the cell.

Resolution : The minutes of the previous meeting is confirmed as approved.

Agenda No 24.02 : To Review the Actions Taken on Resolutions of Last Meeting

Notes & Discussion : The actions taken on the resolutions taken in the last meeting were read out.

Resolution : The progress on the resolutions taken in last meeting was noted by all members.

Agenda No 24.03 : Stakeholder Feedback Report 2022-23 & Action Taken Report of 2021-22

Notes & Discussion : The Feedback Action Taken Report of AY 2021-22 , followed by the Stakeholder Feedback Report of AY 2022-23 were presented to the members by Prof Dr Richi Burman. The Principal updated the members about the status of the National Dental Commission and the possible roadmap of doing the Curricular Reforms gradually. He reiterated that curricular reforms in BDS program were long pending since 2007 , and the DEU is already working on this aspect. Prof Dr Mazumdar elaborated possible avenues of future MoUs for increasing student exchanges and enhancing industry readiness of students. Sardar Simarpreet Singh requested the IQAC Chairperson to look into other avenues of Haptic & Simulation Based Training for UGs , as in line with those at Saveetha Dental College.

Resolution : The members after much deliberations approved the presented reports and requested Dr Anushree Paul to ensure that the report is updated on the institutional website and the necessary stakeholders are informed for proper and timely action on the received feedback.

Agenda No 24.04 : Submission of AQAR for AY 2022-23

Notes & Discussion : Prof Dr Preeti Goel informed the members that the preparation for AQAR 2022-23 has started and work distribution done to the respective criteria incharges. The status of the data collection was noted and scores of the quantitative metrics were discussed. The metrics with lower scores were noted and marked for future improvement and as a goal earmarked for IQAC for 2024.

Resolution : The committee members listened to the updates provided. Prof Dr Paromita Mazumdar was requested to form a sub committee under R&D to specifically look into extramural funding and research grants for GNIDSR.

The Meeting ended with Vote of Thanks from Dr Richi Burman / IQAC Corrdinator

Minutes Recorded by : Dr Preeti Goel

Minutes Drafted by : Dr Richi Burman

Annexed : Signature Sheet dated 15th Nov 2023 vide circular GNIDSR/Admn/2023/1128(A)



Principal , GNIDSR
IQAC Chairperson

*Chairperson
Internal Quality Assurance Cell
GNIDSR*



IQAC Coordinator
Dr Richi Burman

*Coordinator
Internal Quality Assurance Cell
GNIDSR*